OPEN MEETING

Rick opened the meeting at 7:00 p.m.

- Roll Call
  The Clerk took roll call. Jen was absent.

- Approval of July 5, 2016 Committee of the Whole Meeting Minutes
  William made a Motion to Approve the July 5, 2016 Committee of the Whole Meeting Minutes. Deana seconded the Motion. Motion passed on a unanimous voice vote by those present.

NEW BUSINESS

VILLAGE ENGINEER – Corey Buck of Willett Hofmann

- Discussion of project updates
  Corey went over the project summary status as follows:
  
  - 2016 Street Maintenance Project – Corey stated that all work is done except punch list items.
  - 2015 Street Maintenance Project – Corey stated that Civil Construction has completed the additional surface over Junction Road and all that is left is striping.
  - 2014 Street Construction Project – Corey stated that he was just given the final IDOT forms and will get them to IDOT, so that the project can be paid and closed out.
  - 2015 Street Reconstruction Project – Corey stated that final pay request will be submitted to the Village for approval and payment.
  - Park Street/Lincoln Ave Detention Pond – Corey stated that the punch list was given to Kesley Excavating and they are working on them now. The final pay request will be submitted to the Village after the punch list is complete.
  - Lincoln Avenue – Corey stated that they have started sanitary/sewer, they set their first manhole today and will probably be done with that in a couple of days, and will start working on the street. They have removed almost all of the giant pile of dirt.
  - Junction Way Traffic Study – Corey stated Willett Hofmann performed the traffic counts and have assumed the completed development of those lots when they submitted a form to IDOT, which IDOT has already reviewed and commented on. Corey stated that they answered IDOT's comments and resubmitted. Corey stated that they does not feel that any turn lanes are warranted for that development. If IDOT agrees with that, the developer will be able to complete those lots without a turn lane. Corey clarified to William that Willett Hofmann did inform Stenstrom that they were working on the turn lanes.
  - IL Route 72 Speed Analysis – Corey stated that they have been communicating with IDOT do see if they can do anything about the speed limit from Park Street to Route 251. Corey is still communicating with them, but they do not have any real data for that yet.
• 10 Acres Park, Phase I – Corey stated the final pay request is being processed, so we can get that project closed out.
• 10 Acre Park, Phase II – Corey stated they don’t have the contract back from Kelsey Excavating yet, and he would not expect them to move to this project for another month or month and a half.
• Hoosier energy – Corey stated that the Village received a copy of the IEPA construction/operating permit to allow Hoosier to haul to Davis Junction. A group met on July 29th to discuss a plan for accepting the waste. David Silverman will be working on developing a simple agreement to use for the hauling.
• 251 Water and Sewer Extension to Eddy Road – Corey stated that they submitted a grant extension request to DCEO to extend the grant completion date of February 28, 2017, and has not yet been approved.
• Verizon Wireless – Corey stated that they are waiting for Landmark Structures to complete their analysis on the antenna mounting and wall penetrations.

William asked that Willett Hofmann add the estimated final payments (remaining balance) to the project status list. Corey stated that they can do that, but they will only be estimated.

TREASURER – Brenda Ognibene

PARKS – John Talbot

John displayed different versions of potential “welcome” signs for the entrances to the Village. John stated that he did not have costs yet, but would like to move forward with obtaining them. After Board discussion, John should obtain costs for the composite with the black train with an additional price for a second rail holder and costs for two or four signs for adding them to Route 251.

Jamey stated that he took the proceeds from the 5k Run to the Dark Horse Lodge and they informed him that the Dark Horse Lodge will be in the area on October 15th if we would like to move forward with having an event on that date. The Board had no objections.

John stated that he received an inquiry into the use of the park for a benefit day. After Board discussion, they agreed that it needs to be treated like any other event in the park and need to fill out a request for a special use permit.

PRESIDENT – Rick Wurm

• Discussion on server
  Rick stated that he talked to Jesse Visocnik about a warranty for the server and stated that the HP server will come with HP’s warranty, which is effectively technician on site next day to repair the server. Jesse will only warranty the power supply for three years. Rick stated that it would have duel everything inside, so that if one fails there is a backup until they can replace the other part. Rick stated that he is waiting on a letter from Jesse setting forth the warranty terms and he will forward the letter, and the specs for the server, to the Board when he receives them.

PUBLIC SAFETY & HEALTH – Jen Christenson

UTILITIES – Deana Simpson

• Discussion on late charges for water bill payment plans
  Deana stated that Jess (Deputy Clerk/Utility Billing Clerk) will be at the September 6th meeting, and Jess can help explain and clarify utility billing concerns at that meeting. Deana stated that the repayment plan for the Village does not discuss late charges and that Village has been charging a monthly late charge. Deana does not believe that we should be charging late charges to those on the repayment plan. Rick stated that the repayment agreement was never intended to have a late charge.
• Discussion on payroll deductions for water bills
  Deana asked Brenda to look into payroll deductions for water bills for our employees.

STREETS – Jason Grimes

Jason stated that they have been doing a little restoration along the curves in Harvest Glenn.

COMMUNITY IMPROVEMENT and FINANCE – William Luchsinger

William stated that the land purchase (Route 72) is moving forward.

William stated that he has a meeting with Buxton tomorrow and has invited Stenstrom. William is hopeful that Stenstrom will help with some of the leg work in attracting businesses. Stenstrom informed William that they have changed from their original standpoint and are willing to work with businesses on rent and finishing out the units. William also discussed the Village’s small business loan/grant with Stenstrom. Brenda stated that the loan/grant still needs guidelines. William stated that Stenstrom would like the detention pond moved.

William explained to John that we did not have ability to negotiate terms of lease with the farmer who is farming the land we are purchasing as we are not the owner, but we will have that ability moving forward.

ORDINANCE ENFORCEMENT – Bill Motisi

• Discussion on ordinance violations – grass/weeds
  Bill stated that 607 Willow Bend did cut a portion of the front yard grass, but the back yard has not been cut. John informed Bill that the property does not have a gate to the back yard, so the Village has to remove a fence panel to mow the back yard. William asked if we were obligated to put the fence panel back. Bill stated that he thinks we would have to put it back. William would like to hire a contractor to mow the ordinances mows. Sandie shared concerns about mowing liens being extinguished in foreclosure. Jason asked what authority a contractor has to mow. William stated the same authority as a tow company removing a vehicle for us. John shared that he did not believe that the contractor would take a fence down.

• Discussion on Ogle Crossings dirt pile
  Bill stated that on the 1100 block of Illinois there is a 30ft tall pile of dirt. Bill stated that a letter will be mailed out shortly. Jason asked if the letter was to remove the dirt or mow it. Jamey stated that they will have to “turn” the pile. Rick gave Bill the information for the trust that owns the property. The Board discussed the zoning of the property and determined that it was residential.

Jason asked if Bill contacted Dollar General about mowing, or if they did that on their own. Bill stated it was taken care of. Bret stated that he ran into them mowing, and it was taken care of.

ECONOMIC DEVELOPMENT – All Board Members

OLD BUSINESS

• Plat 10 Punch List Items
  Bret stated that Total Plumbing finished up today and they were able to take care of tracing the water main. Bret stated that he signed off on Total Plumbing today and he talked to Joe Contrino about the restoration work and ditch grading still needing to be done. Bret informed Joe that he is breaking the pavement with the basement digger and that they need to find another way to move that machine without breaking the edge of the road.

• Electrical Aggregation
  Deana will work with Jess on a post card.
• West welcome sign
  John discussed this under his committee.

• Veteran’s Memorial sign for highway
  Jamey stated that IDOT said it would more than likely waive the installation fee, but there may be an annual maintenance fee; however, if we add the community park to the sign we may have to pay to have the sign installed. Jamey stated that they also discussed adding the sign to the Route 72 streets project, which has now been delayed until 2018. Jamey stated it is $300.00 for the submittal fee and then approximately $100.00 a year to maintain it. The Board asked Jamey to move forward with obtaining the sign.

Rick stated that there were three things that did not make it onto old business.

1. The land behind the D&C Building. Jamey stated that it is $40,000.00 at .6 acres or approximately $24,000.00. Jason stated that there is money in the budget for D&C improvements which could be used for this. Jamey asked Bret to obtain pricing for concrete blocks and sizes for storage. Jamey stated that the property owners are also willing to do a trade for water/sewer. Rick stated that we will discuss this in closed session next week. Jason stated that he would like to get rid of the dump area if we buy the land behind D&C and would like to know if we are doing this before fall as there is to be a curb cut out near that area.

2. Cement pile on Route 72. Bill stated that the stuff will be gone in the fall.

Bret confirmed with Jason that he spoke with Scott Township regarding the spoil pile dirt being free but they have to come pick it up to help get rid of it.

3. Vacating Union Street. Jason stated that he is still trying to determine if the street light on Union is our light. The Board discussed different options to divide the property and William’s concern that the division of the street will put the property into violation of our ordinances. Rick stated that we received the official request today to vacate the property and they have agreed to pay our fees. Rick stated that we will keep the driveway in mind when dividing the property.

PUBLIC

Cliff shared concerns with Mediacom service in the Village. Rick stated that the Village has approached other companies about coming to the Village, and no one is interested in coming to the Village.

Cliff asked if there was going to an electronics pick-up in the future. The Board shared that he can go to Oregon on the last Friday of the month, Mobile on South Main in Rockford, or the landfill.

Cliff asked if there was anything he could do about the water shut off value sticking up from the ground in his front yard. Bret stated that the Village can come in, dig it up, and cut it down.

Cliff asked for clarification if a home near I-39 is in the Village. Rick informed that it is in the county with a Davis Junction address.

Glenda stated that she also experiences Mediacom problems and suggested to Cliff that he ensure that he calls them every time he loses service.

Bret wanted the Board to know that there is a hole at the old lift station on Route 72. Bret stated that they have put three backhoes buckets of sand in the hole, and stated that it may be an abandoned pipe. Bret stated that he is still looking into the issue and wanted everyone to be aware of the issue.

William asked Bret why we are mowing property that we don’t own. William was under the impression that the dentation pond off of Autumnwolf was supposed to be deeded to us, and if it isn’t we should stop
mowing it. Bret stated that there is an area off of Illinois that he doesn’t know why we mow it either. William stated that he thinks we own it as there was a drainage issue.

**CLOSED SESSION 2 (c)(1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

The Board did not go into Closed Session.

**ADJOURNMENT**

John made a motion to adjourn the meeting at 8:39 p.m. Jason seconded the motion. Motion passed on a unanimous voice vote.

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Sandie Maahs, Village Clerk